

**DRAFT**

**Manville Fire District – Minutes April 12, 2016**

**Date of Meeting: Tuesday April 12, 2016**

**Time of Meeting: 7:00pm**

**Place of Meeting: St James Church**

**33 Division Street**

**Manville, RI 02838**

**1. Pledge of Allegiance – At 7:03 PM Vice Chairman McKenna calls the meeting to order and asks attendees to rise for the Pledge of Allegiance.**

**2. Roll Call of Officers-**

**Present – Warden James Akers**

**Warden Jerry St Germain**

**Warden Ron McKenna**

**Also Present –**

**Clerk Lee Lamothe.**

**Chief Peter Adam**

**Absent -**

**Chairman Bob Lake**

**Warden Paul McKeon**

**No taxpayers present.**

### **3. Motion to approve previous meeting minutes**

**Warden St. Germain makes a motion to accept the minutes of the March 8, 2016 Regular meeting as they are presented. There is a second by Warden Akers. Approved 3-0-0.**

### **4. Reports**

**a. Chairman Report & Communications – Vice Chairman McKenna advises that the tax collector office relocation has been completed to the radio room. Both rooms are operational at this time. The Vice Chair relays a message from Chairman Lake who wants the board to know that the Desmarais case is going to mediation since the insurance company feels that litigation is too expensive to continue.**

**b. Treasurer and Tax Collector Report – Treasurer/Tax Collector McKenna says that we are progressing on tax collections. We are currently at a 91.9% collection, up from 90.1% last month. We are waiting for a check from the Lincoln Housing Authority. There is a total of \$114710.62 in delinquents most are motor vehicles. We are at an 84% collection rate for motor vehicles as of February. The date of the tax sale has been moved to June 7th for the 8 properties that remain. We had to resend tax sale letters with the correct date. The asset sheet shows that total assets are \$629424.19. The last sheet which has expenditures to date is current and we have \$144696.93 remaining in the budget.**

**Motion by Warden St Germain and seconded by Warden Akers to approve the Treasurer/Tax Collector report. Approved 3-0-0**

**The Tax Collector also presents the abatements to the Board. The total amount is \$2475.80. Most of these abatements are people who have moved out of state or were billed by other fire districts.**

**There is a motion by Warden St. Germain and a second by Warden Akers to approve the abatements. Approved 3-0-0.**

**c. Chief's report – The Chairman reads the Chief's Report, there were 70 runs – 53 in Manville, 12 in Albion, 3 in Woonsocket, and 2 in North Smithfield. We averaged 5.5 firefighters per call. There were 2 nights of training events in March and 1 of them was for tactics and 1 for EMS We are down to 15 active members. There is a motion made by Warden Akers to accept the report. There is a second by Warden St Germain. Approved 3-0-0.**

## **5. Payment of Bills**

**The board reviews the bills that total \$8054.77. There is a motion by Warden St. Germain and a second by Warden Akers to pay these bills as they are presented. The Vice Chair calls for a vote. Approved 3-0-0.**

## **6. Income**

**There is a call by the Vice Chair to approve income of \$30.00. There is a motion by Warden Akers and a second by Warden St Germain. Approved 3-0-0.**

## **7. Old Business –**

**a. Rest Room Repairs-** The repairs have been completed and the rest room is fully operational.

**b. Status of Tax Assessors office-** The inside of the office is complete.

A new outside door and a new wider inside door are needed to finish the renovation. A ramp to the exterior door is also needed. Warden St Germain makes a motion to solicit bids for completion of this project to comply with ADA requirements as the weather permits. Warden Akers seconds. Approved 3-0-0

## **8. New Business**

**a. Discuss possible site proposal to add a ramp on the east side of the station for improved accessibility - see b. under old business**

## **9. Public Comment**

**No Public**

## **10. Motion to Adjourn**

A motion to adjourn made by Warden St. Germain at 7:32 PM, second by Warden Akers. The Vice Chair calls for vote, approved 3-0-0.

The Vice Chair reopens the meeting at 7:33 to discuss the relocation of the Fire Alarm system. The Chairman will bring this to the board at the May meeting.

A motion to re-adjourn is made by Warden St. Germain at 7:34 PM. There is a second by Warden Akers. Approved 3-0-0

**Date Agenda Posted SOS: 03/302016**

**Date of Meeting: 04/12/2016**

**Posted: SOS, MFD Station, Manville Post Office**

**Draft Minutes posted on SOS: 4/28/16**

**Minutes submitted to/ and approved by Board:**

**Approved Minutes posted on SOS:**